



Getting Started as a Teacher

Your Teacher Dashboard is the launch pad for your Skybrary classroom account. It has all of your management tools—Class Roster, Reports, Curriculum, and Library Search—and access to the Skybrary app using the **Launch Skybrary** button.

MY DASHBOARD

Your Skybrary Teacher Dashboard contains important information like your subscription status, student information, reading activity reports as well as the Skybrary Curriculum and Library. It also features a redirect link to Reading Is Fundamental's free educational resource, Literacy Central.

The screenshot shows the Skybrary Teacher Dashboard. On the left is a sidebar menu with sections for Account Info, Admin Menu (Admin Dashboard, Manage Teachers, Manage Subscriptions, Class Reports, Redeem Gift Code), and Teacher Menu (Teacher Dashboard, Manage Class Rosters, Class Reports, Curriculum, Library). The 'Help' link at the bottom of the sidebar is circled in red. The main content area is titled 'teacher dashboard' and includes a 'Welcome, Dannah!' message. Below the welcome message is a 'Need help?' link to a video library of tutorials. The dashboard is divided into three main sections: 'Students Statistics (All Classrooms)' showing total students (11), books read (3), reading time (0h5m), and videos watched (3); 'Subscription Info' showing total subscriptions (103) and the next expiration date (2025-10-31); and 'More Resources' featuring a link to 'Literacy Central'. At the bottom right, there are links for 'privacy policy' and 'terms of use'.

Category	Value
Total students in all classes:	11
Total books read:	3
Total reading time:	0h5m
Total videos watched	3

Category	Value
Total subscriptions	103
Next date a subscriptions expires:	2025-10-31

TIP: Click on the Help (?) link below if you would like to learn more information and helpful tips.

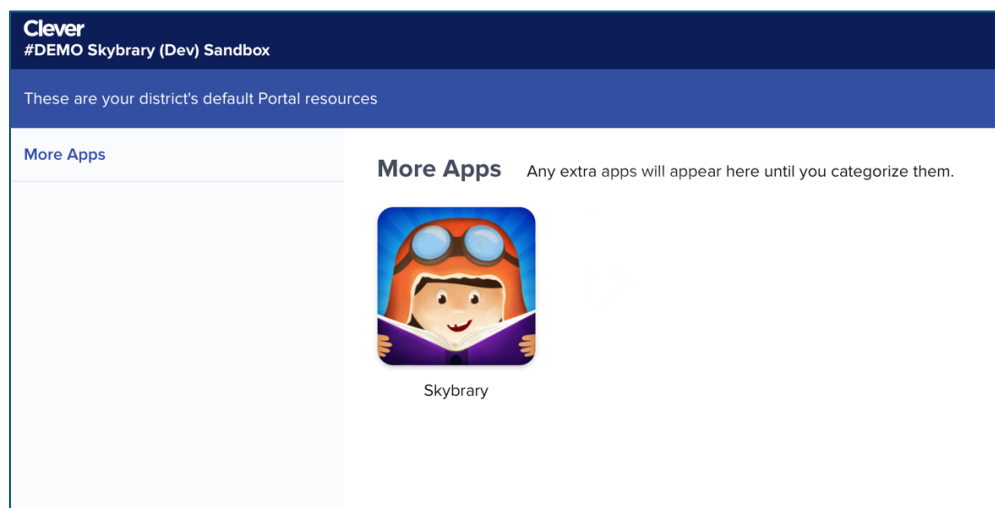


FOR CLEVER USERS

IMPORTANT! Before you access the Skybrary Teacher Dashboard, please ensure that you have “Teacher” role selected when using Clever. This is important when accessing the Teacher Dashboard.

LOGGING IN FROM CLEVER

You can access your Skybrary dashboard by selecting the Skybrary App on your Clever Portal.



Once you select Skybrary, you will be immediately redirected to your Skybrary Teacher Dashboard.

CLASS ROSTERING ON CLEVER

The **Class Roster** page contains all the sections or classrooms you teach. This information is directly imported from Clever with the help of your District Administrator. No need to manually add each student!



FOR NON-CLEVER USERS

LOGGING IN

Once you have been assigned a subscription by your Skybrary Administrator, you can set up your account and sign in to Skybrary. Go to <https://school.skybrary.org/user>, and enter your username and password.

Once you access your Teacher Dashboard, follow the steps to complete your Class Roster and begin using Skybrary with your students.

CLASS ROSTERING FOR NON-CLEVER

The **Class Roster** tab contains all the sections or classrooms you teach. For non-Clever users, you will need to add the student information manually.

Below are the steps to roster your classroom.



STEP 1

Select the **MANAGE CLASS ROSTERS** page from the Teacher Menu on the left side of your dashboard.

The screenshot shows the 'Manage Class Rosters' page. The left sidebar contains the 'TEACHER MENU' with 'Manage Class Rosters' highlighted. The main content area has a title 'Manage Class Rosters' and a subtitle 'Manage your class rosters: confirm your school and grade, add students, and share classroom codes to enable student access.' Below this is a blue banner with the text 'Let your students' families know they have access to Skybrary!' and two buttons: 'Send-home Letter (PDF)' and 'Send-home Letter (Word)'. A dropdown menu for 'School' is set to 'All'. Below this is a table with columns: School, Grade Level, Class Name, Classroom Code, Expiration, Add/Edit Details, Students, View/Modify Students, and Print Password. The table contains 6 rows of class information. At the bottom, it says 'Showing 1 to 6 of 6 rows' and '25 rows per page'.

School	Grade Level	Class Name	Classroom Code	Expiration	Add/Edit Details	Students	View/Modify Students	Print Password
RIF Schools	Pre K	PreK	dogsarecut3	10/31/2025	Edit Details	5	View/edit Students	Print
ECE School	K	Forks	catsarecut3	10/31/2025	Edit Details	3	View/edit Students	Print
ECE School	1	Furbabies	thisisgrade1	10/31/2025	Edit Details	3	View/edit Students	Print
New School on the Block	-	Newest Class	Testing1	10/31/2025	Edit Details	0	Add Students	
RIF Schools	K	New Class	Testing2	10/31/2025	Edit Details	0	Add Students	
RIF Schools	Pre K	Newest Class v3	Testing3	08/11/2026	Edit Details	0	Add Students	

STEP 2

Click the **EDIT DETAILS** button to edit your Class Info and choose a unique Classroom Code (password). Classroom codes must be a minimum of 6 characters.

New School on the Block	-	Newest Class	Testing1	10/31/2025	Edit Details	0	Add Students	
RIF Schools	K	New Class	Testing2	10/31/2025	Edit Details		Add Students	
RIF Schools	Pre K	Newest Class v3	Testing3	08/11/2026	Edit Details	0	Add Students	



Manage Class Rosters

Manage your class rosters: confirm your school and grade, add students, and share classroom codes to enable student access.

Let your students' families know they have access to Skybrary! [Send-home Letter \(PDF\)](#) [Send-home Letter \(Word\)](#)

School

All

School	Grade	Class Name	Classroom Code	Date	Students	View/Modify Students	Print Password
RIF Schools	Pre	Newest Class	Testing1	10/31/2025	5	View/edit Students	Print
ECE School	K	Newest Class	Testing2	10/31/2025	3	View/edit Students	Print
ECE School	1	Newest Class	Testing3	08/11/2026	3	View/edit Students	Print
New School on the Block	-	Newest Class	Testing1	10/31/2025	0	Add Students	
RIF Schools	K	Newest Class	Testing2	10/31/2025	0	Add Students	
RIF Schools	Pre K	Newest Class v3	Testing3	08/11/2026	0	Add Students	

Edit Class Info

Class Name

Newest Class

Classroom Code

Testing1

This is the code students will use when looking up your classroom to log in. Keep it simple. It must be at least 6 characters, and it must be unique.

[Cancel](#) [Save](#)

Showing 1 to 6 of 6 rows [25](#) rows per page

STEP 3

Click the **ADD STUDENTS** button.

New School on the Block	-	Newest Class	Testing1	10/31/2025	Edit Details	0	Add Students	
RIF Schools	K	New Class	Testing2	10/31/2025	Edit Details	0	Add Students	
RIF Schools	Pre K	Newest Class v3	Testing3	08/11/2026	Edit Details	0	Add Students	

STEP 4

You may add students to your class in two ways: Individually or Bulk Upload.

If you choose Bulk Upload, follow the instructions on the modal.

If you choose Individually, proceed to the **Individual Class Roster** page by clicking the link on the modal and follow Step 5.



Add Students

How do you want to add students?

Individually

You can continue to the [Individual Class Roster](#) page to add students individually.

Bulk Upload Students

Upload a **.csv** or **.xlsx** of students with four columns (first name, last name, school, and email, in that order) to add students in bulk.

If it's helpful you can start from one of our templates below. Replace the example data with your students' data, then export/save and upload below.

- [Excel Spreadsheet \(.xlsx\) template](#)
- [Generic CSV \(.csv\) template](#)

Upload

Choose File no file selected

Must be a .csv or .xlsx file with a limit of 100 students. If more than 100 students are included, only the first 100 students will be processed.

Upload

STEP 5

On **Individual Class Roster**, click the **+Add Student** Button.

Individual Class Rosters

Teacher: -
Grade Level: -

+ Add Student

> Reset

Send All Information Emails

Randomize Passwords

Delete All Students

View Class Report

Last Name	Password	User Name	Parent/Family Email	Send Information Email	Information Email Last Sent
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Showing 1 to 0 of 0 rows

25 rows per page



Add/edit student

First Name *
First Name

Last Name
Last Name

User Name *
User Name
All of your students must have unique usernames.

Parent Email
Parent Email

Create Password

Password Type *
Icons

Tap the pictures in your password

🐻 🚀 ★ ❤️ 💎 📖 💡 🏠

Auto-generate

You selected:

Cancel Add Student

Fill out the information then create an Icon or Text password for each student.

Note: You can choose to auto-generate student passwords, which we recommend, or you can create them individually.

Click **Add Student**.

STEP 6

Once you've added students in your class, you can return to the Manage Class Rosters page and click **PRINT** generate password cards for each student to take home.

This includes the access URL, Classroom Code, student's unique username and password. Each of your students has access to Skybrary at home as part of your classroom subscription.



Manage Class Rosters

Manage your class rosters: confirm your school and grade, add students, and share classroom codes to enable student access.

Let your students' families know they have access to Skybrary!

Send-home Letter (PDF)

Send-home Letter (Word)

School

All

School	Grade Level	Class Name	Classroom Code	Expiration	Add/Edit Details	Students	View/Modify Students	Print Password
RIF Schools	Pre K	PreK	dogsarecut3	10/31/2025	Edit Details	5	View/edit Students	Print
ECE School	K	Forks	catsarecut3	10/31/2025	Edit Details	3	View/edit Students	Print
ECE School	1	Furbabies	thisisgrade1	10/31/2025	Edit Details	3	View/edit Students	Print
New School on the Block	-	Newest Class	Testing1	10/31/2025	Edit Details	1	View/edit Students	Print

← Here is an example of a password card.

STUDENT LOGIN

Once your class is created, your students can start using Skybrary in the class and at home.

Students can login at:

- 1) <https://app.skybrary.org>, then click **Student Login**
- or-
- 2) <https://app.skybrary.org/login/student>

There, they will enter your Classroom Code, find their name, and enter their unique password.

If they are Clever users, they can log in via Clever.


PARENTS:
Access a digital library full of
engaging books and educational
videos here
<https://app.skybrary.org/login/student>

TRACY DIBBLE
Newest Class
Dannah Hattaway
Test School

CLASSROOM CODE
Testing1

USERNAME
Tracy.Dibble

PASSWORD



View our privacy policies at www.RIF.org




Student Sign In

If your teacher gave you a classroom code, enter it below to use Skybrary.

Classroom code

Continue →


Or sign in with district


 Log in with Clever


Once your students log in, they can select their profile, and enter their password.


Find your name


Click on your name to sign in.

 **Mischa** →

 **Yesha** →

 **Hiel** →









 **Kadence** →

 **Sean** →



What's your password?

Tap the pictures in your password

You selected:

1 2 Clear

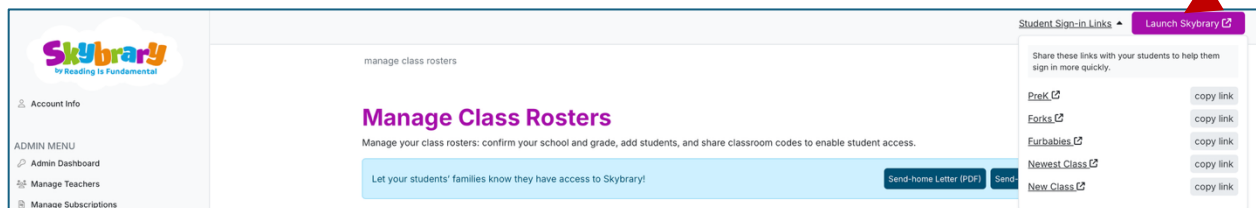
[Log In →](#)

Forgot your password?

[I forgot my password →](#)

LAUNCH SKYBRARY APP

You can open the Skybrary app by simply clicking the purple **LAUNCH SKYBRARY** button on your Teacher Dashboard to read books with your whole class.



Happy reading!

NOTIFY PARENTS ABOUT THEIR CHILD'S FREE SKYBRARY ACCESS AT HOME (Optional)

Add parent emails to your student's information and click **Send Email** to auto-generate a notice to parents that your classroom is using Skybrary and that your students have free access to Skybrary at home.



Individual Class Rosters: Newest Class

Teacher: Dannah Hattaway

Grade Level: -

School: New School on the Block

[View Class Report](#)

[+ Add Student](#)

[➤ Resend All Information Emails](#)

[✂ Randomize Passwords](#)

[Delete All Students](#)

First Name	Last Name	Password	User Name	Parent/Family Email	Send Information Email	Information Email Last Sent		
Tracy	Dibble	❤️💡	Tracy.Dibble	tsddibble1234@email.com	Send Email	2024-01-02	Edit	Delete

Showing 1 to 1 of 1 rows 25 rows per page

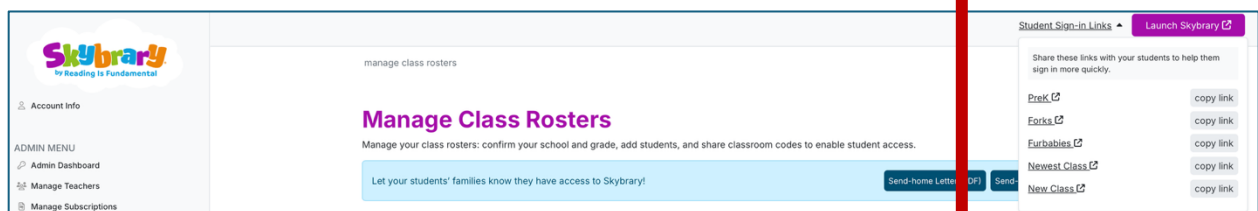
[<](#) [1](#) [>](#)

BOOKMARKING SKYBRARY (Optional)

Bookmark Skybrary to multiple computers for easier student access.

Select your classroom from the dropdown list under **Student Sign-in Links** or copy the link and paste it on your browser.

From there, you can add the page to your browser's bookmarks/favorites.



CONTACT US

For more information, please contact the Skybrary team on (202) 536 3400 or support@skybrary.org.